

August 15, 2014



OF SPECIAL NOTE - In our continual effort to provide information to members timely and in a more concise manner, notices regarding items posted to the website are included in the e-Brief. Please don't forget to register for the website with your own username and password for access to the Members Only section.

To register for the CalTIP website (www.caltiponline.org), select the "Register" link on the upper right-hand side of the home page, select your entity from the dropdown box, and complete the requested fields. Please note anyone within your organization may sign-up for the website. *Important Note:* Your username and password for accessing Oasys-Net, the online vehicle database, remains the same and is still required for accessing that database.

CalTIP Board of Directors' News

CalTIP Strategic Planning Session 2014 – The CalTIP Board Strategic Planning Session was held at the Westin Sacramento on August 7, 2014. The one-day session was facilitated by Rob Kramer, President of Program Administration Practice at Bickmore. The Board delved into three key topics: Governance Structure, Current and Emerging Exposures, and Member Accountability. The goals and objectives developed during this session will be used as the basis for developing the Board's strategic plan. Thanks to everyone who participated at the meeting.

CalTIP Study Session 2014 – The CalTIP Study Session will be held on December 4-5, 2014, at the [Sheraton Hotel San Diego & Marina](#). A block of rooms is being held for CalTIP attendees at a group rate of \$129 per night (plus applicable taxes) for single/double occupancy. To reserve a room, call the hotel directly at (877) 734-2726. Be sure to identify yourself with CalTIP or California Transit Indemnity Pool to receive the group rate. The deadline for reservations is November 12th. Additional information regarding the December event, including hotel, travel reimbursement, and online registration is forthcoming.

Committee News

Congratulations! At the Oversight Committee Meeting on July 17, 2014, Dan Baxter (Mendocino Transit Authority) and Debbie Kinslow (Santa Cruz Metropolitan Transit District) were elected to serve on the Member Services Committee and Finance & Administration Committee, respectively.

For a complete roster of Board members and Committee members, please refer to "About CalTIP," "Board Members or Committees" section of the CalTIP website.

Safety & Risk Control

Back to School Risk Control – With less than six weeks left of summer, the back-to-school scurry is underway and our summer-light traffic is coming to an abrupt end. Along with increased traffic and commute times, drivers must once again contend with inexperienced and often distracted drivers near high schools, and unpredictable child-bicyclists and pedestrians near and around school routes. Now is a good time to remind your staff, drivers, and supervisors, of the increased risks that accompany the end of the summer recess. Staff recommends the [National Safety Council's Back to](#)

[School Safety tips for Motorists](#) as a reminder to increase risk avoidance awareness as summer fades to fall.

A lot of parents and children depend on public transportation to get to school. Now would be a great time to start a campaign to educate them about how to do so safely. The NHTSA has produced a flyer that could augment your campaign for educating your community. It's an oldie, but a goodie: http://www.nhtsa.gov/people/injury/buses/kidsschoolbus_en.html.

If you have any questions, please contact Terri Norris, Risk Control Manager, at tnorris@bickmore.net or extension 8515.

Member Resources and Informational Reports Posted to Website

Accident Report Packets – To order accident report packets for your entity, please contact Cyndi Noel, York Risk Services Group, at Cynthia.noel@yorkrsg.com or (916) 960-0916. Each packet includes an Occurrence Report Form, Courtesy Cards, and pencils.

Claim Form – A new claim form was created by York Risk Services Group, CaTIP's third-party claims administrator, specifically for the use of CaTIP members to ensure consistency in the claims information being collected from the members. The new claim form is available for download in the "Members Only," "Forms" section of the CaTIP website, www.caltiponline.org. The claim form may be customized to include each member entity's respective logos and information.

The Quarterly Budget Expenditure Report as of July 31, 2014, has been posted to the CaTIP website under "Members Only," "Financials and Budgets." This report provides up-to-date information regarding expenditures as compared to the fiscal year's budget.

EPLI Helpline is an employment law-focused resource available to CaTIP members. A quarterly newsletter is issued which may be accessed by logging into the website and visiting the "Members Only," "Miscellaneous Documents" section.

Watch Your Email For...

- CaTIP Study Session 2014 Hotel Information and Online Registration – August/September 2014

CaTIP Meetings

As a reminder, visit the "[Events](#)" section of the CaTIP website for a schedule of upcoming CaTIP meetings. Outlook Calendar invitations will be sent to committee members for their respective committee meetings.

Questions or Comments?

Please email your comments, suggestions, or inquiries regarding the contents of the e-Brief to memberservices@caltiponline.org.